

InSolu, Inc. Policy for the Privacy, Security, and Confidentiality of Client Information

InSolu, Inc. (“InSolu”) carefully protects and secures the privacy, security and confidentiality of all information provided to InSolu by its clients. InSolu protects client information in the following ways:

- Encryption is used to protect sensitive information transmitted over the Internet. All information sent to InSolu must be in an encrypted format. We cannot guarantee the protection of information during the client’s transmittal of information to InSolu if appropriate encryption is not used. InSolu will transmit all information to the client in an encrypted format.
- No personal information clients wish to keep confidential should be provided via InSolu’s website. We request clients using the generic “contact us” message submittal on our website do not provide any confidential information. The website only tracks usage of the website and does not track other personal information.
- All information at InSolu is encrypted for internal access and/or is accessed by people who work for InSolu only by password.
- All employees follow strict password and virus protection procedures.
- Paper files with personally identifiable information are stored in secure locations, and physical access is restricted to authorized persons.
- Computer operations that provide access to personally identifiable information are located in a secure environment, and physical access is restricted to authorized persons.
- InSolu has strict procedures to prevent former employees from gaining access to computers and paper files.
- All data received by InSolu is scanned to prevent the introduction of a computer virus into its computer system.
- No vendors or clients of InSolu have access to any data or other confidential information of clients.